



Northern Cape
Department of Education

2025 Learner Admission ONLINE APPLICATION

www.ncdoeadmissions.org

**Don't
Wait!**

15 APRIL 2024 TILL 15 MAY 2024

The Northern Cape Department of Education (NCDoE) regards early enrolment as a priority for the start of a successful school year. The NCDoE will therefore be opening the Online 2025 Learner Admissions from 15 April 2024 at 09:00 until 23:59 on 15 May 2024, only for Grades R,1 & 8. Parents are to apply directly at schools for admission and placements for all other grades.

Parents must log on to the NCDOE Online Learner Admissions website at www.ncdoeadmissions.org to complete the application process which consists of 3 steps, (1) Parent / Guardian Registration (2) Learner Profiling and (3) Application. Parents must complete all three steps for the application to be completed.

The following documents must be submitted online within 7 days after making an application:

- Parent / Legal guardian ID (or sworn affidavit in a case where the Parent / Legal Guardian does not have an identity document);
- Proof of Home Address (A Municipal Account in the name of the parent with the home address used during application OR A legal lease agreement between the tenant and the owner of the property / Landlord);
- Child's Birth certificate or an affidavit or a sworn statement;
- Clinic Card / Proof of immunisation (Grade R and 1);
- The most recent Grade 7 (March 2024) learner progress report.

All the applications will be considered and recommended as successful and unsuccessful applications in the following order:

- Applicant learner(s) already has (have) a sibling attending the school of application (sibling means a learner who has at least one parent who is also the parent of the learner already attending that school);
- If the place of residence of the applicant learner(s) is in the same suburb with the school applied to;
- If the place of residence (residential suburb) of the applicant learner(s) is adjacent (immediately next to) to the suburbs of the school applied to;
- If applicant learner(s) do have parent / guardian working (an employee) at the school applied to;
- If places remain after all the above-mentioned applicants have been offered places, other applicants, in the order of the position of the application will be considered.

In preparation for the 2025 Learner Admissions, the Department has issued Circular No 11 of 2024 to guide schools to manage the online learner admissions process in Public Ordinary Schools.

For further information visit the NCDoE's website at <https://ncdoe.ncpg.gov.za>

PLEASE CONTACT THE CALL CENTRE ON:

053 874 7012/64 | 053 874 7161/89 | 053 874 7239/92 |